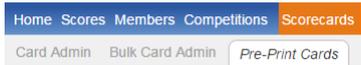


PPG Pre-Print Card & Auto Teaming

This feature enables the user to easily filter tee times to fine-tune card printing parameters, enter the filtered players into multiple competitions, automatically team up those players for team competitions, and the bulk printing of either single or team cards.

Select **Scorecards** > **Pre-Print Cards**



Select the **Date:** you wish to pre-print cards for from the Calendar dropdown window.

Date: Fri 5/08/2016

Load Players From: Tee

Holes: 18 h

Tee Time: From: [Calendar]

Start Tees: 1

The **Load Players From:** field will default to Tee Sheet; Competition Entries is also available if a site is not utilizing the Tee Booking module.

Load Players From: Tee Sheet | Holes: 18 hole

Holes: Tee Sheet | Tee Time: 18 hole

Holes: will default to 18 hole, select from the dropdown box if a 9 hole competition is in play.

The **Tee Time:** filter will default to the entire timesheet, adjust the **From:** and **To:** times to fine-tune the tee time slots to be included, results are being shown below as times are adjusted.

Tee Time: From: 6:23 To: 12:59 | Tee Time: From: 6:23 To: 08:22 | Tee Time: From: 11:00 To: 12:59

Note:- if pre-printing morning and afternoon fields cards separately ensure you are not overlapping times from the morning time slots as duplicate card numbers will be generated.

Start Tees: will load all available start tees dependent on what is available on the timesheet, adjust if necessary.

Start Tees: [Select All](#) [Clear Selection](#)

1 2 3 4 5 6 7 8 9

10 11 12 13 14 15 16 17

Start Tees: [Select All](#) [Clear Selection](#)

1 10

Start Tees: 1

The **Enter Competitions:** field will display all competitions available on the day selected, tick the appropriate competitions to pre-register all selected players into the competition/s chosen.

Enter Competitions: Single Stableford Men \$11.00

4BBB Stableford Men \$1.00

Enter Competitions: Single Stableford Men \$11.00

Team Split 6 Men \$1.00

Once a competition is selected the **Mens Marker:** and / or **Womens Marker:** fields appear and loads the appropriate marker for the competitions selected, confirm and select if necessary.

Enter Competitions: **Foursomes** Men \$0.00
 Enter Competitions: **Ambrose** Women \$5.00

Mens Marker: GA Blue Men
 Womens Marker: GA Red Women

If a team only competition is selected, there is also the opportunity with 2 player competitions to change the default setting of **Automatically team players 1&2, 3&4**, clicking [\(change\)](#) will result in a cycling of the other options of **1&4, 2&3** and **1&3, 2&4**, teamings below are then adjusted accordingly.

Mens Marker: GA White Men

Automatically team players 1&2, 3&4 [\(change\)](#)
In the case of a 3 player group, the lowest handicap player will be a swinger.

Automatically team players 1&4, 2&3 [\(change\)](#)
In the case of a 3 player group, the lowest handicap player will be a swinger.

Automatically team players 1&3, 2&4 [\(change\)](#)
In the case of a 3 player group, the lowest handicap player will be a swinger.

Note: - regardless of the above 2 player teaming's in the case of a 3 player group; the lowest handicapper will always be the swinger in that scenario.

The **Advertising Logo:** field is not printed on cards at present and can be ignored.

Advertising Logo:
[Manage Logos...](#)

In **Additional Text:** you can optionally enter up to 2 additional lines of text that will be printed in the "Competition" box of each score card.

Additional Text:
[Help](#)

Hide round number, tee time and start tee on cards.

Hide round number, tee time and start tee on cards. can also be selected if necessary.

The **Print Order:** defaults to **Player Name (Alphabetical)** but by **Tee Time**, or **Start Tee**, can also be selected to set the order of cards printed.

Print Order:
 Printer and Format:

Printer and Format: should be set to be the same as what is set in the **Destination Printer** and **Scorecard Format** fields in **Settings > Score Card Settings**, to adjust select [Change Printer...](#) once selected the printer and format will be remembered.

Advertising Logo:

Additional Text:

Print Order:

Printer and Format: LongScanning_CenterTray_AU on OKI-B721-8E3AE0 on PROSHOP-HP [Change Printer...](#)

Advertising Logo:

Additional Text:

Print Order:

Printer and Format: A5_AU on OKI-B721-8E3AE0 on PROSHOP-HP [Change Printer...](#)

A list of player's cards will be produced dependent on all the settings above with the option of **Print All** or selecting individual player cards to be printed.

Note: - (Visitor) tee bookings will be excluded from printing as these bookings need to be updated from the timesheet with a valid GolfLink number lookup before competition entry and card printing can occur.

Mem No	Name	Time	Tee	Club/Country	Idx]]	<input type="checkbox"/> Print All
	(Visitor)	6:51	1			<input type="checkbox"/> Non-affiliate visitors not allowed.

With a single's only competition all individual card records will be listed and then be available to be printed.

11 players

Mem No	Name	Tee Time	Tee	Club/Country	[[Hdcp Idx]]	Round 1
02981	AHMAD, USMAN	6:00	1		GC	6.5
01225	BABIC, STEVAN	6:00	1		GC	10.3
03154	Calif, Peter	6:00	1		GC	14.8
00071	DALRYMPLE, ROBERT	6:00	1		GC	14.5
00753	EDWARDS, STEPHEN	6:10	1		GC	18.4
01147	FALCON, DAKILA	6:10	1		GC	-2.1
03393	GAL, STEPHAN	6:10	1		GC	4.8
00354	HADDAD, RAYMOND	6:20	1		GC	15.6
01068	INTONATO, TONY	6:20	1		GC	8.7
03408	JACK, BRANT	6:20	1		GC	5.6
00620	KARALUS, RICHARD	6:20	1		GC	21.4

[Print Cards](#)

With a team event only all teaming's will be displayed and depending on the competition type generate and print either single or team cards.

6 players

Mem No	Name	Tee Time	Tee	Club/Country	[[Hdcp Idx]]	Round 1
	AHMAD+BABIC	6:00	1			
	Calif+DALRYMPLE	6:00	1			
	FALCON+EDWARDS	6:10	1			
	FALCON+GAL	6:10	1			
	HADDAD+INTONATO	6:20	1			
	JACK+KARALUS	6:20	1			

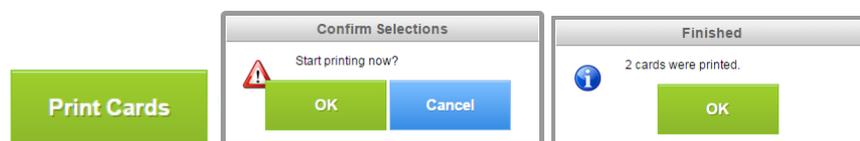
Mem No	Name	Tee Time	Tee	Mem No	Name	Tee Time	Tee
	AHMAD+DALRYMPLE	6:00	1		AHMAD+Calif	6:00	1
	BABIC+Calif	6:00	1		BABIC+DALRYMPLE	6:00	1

With single and team competitions in conjunction, the players will display as per there teaming's, but are registered into both competitions and single's cards will be generated and printed.

3 players

Mem No	Name	Tee Time	Tee	Club/Country	[[Hdcp Idx]]	Round 1
	AHMAD+BABIC+Calif+DALRYMPLE	6:00	1			
	EDWARDS+FALCON+GAL	6:10	1			
	HADDAD+INTONATO+JACK+KARALUS	6:20	1			

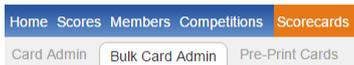
Finally select **Print Cards** and **OK** to the Confirm Selections message window, when completed confirmation of cards printed will be displayed, select **OK** to finish.



PPG Bulk Card Admin

If duplicate card records have been created, players have not been entered into competitions or multiple player cancellations arise after pre-printing, they can easily be dealt with in Bulk Card Admin.

Select **Scorecards** > **Bulk Card Admin**



Select the **Date**: you wish to bulk edit cards for from the Calendar dropdown window.

Use the filters as necessary such as **Gender**: or **Competition**: to fine-tune the search.

Scorecard Administration

Date: Sat 6/08/2016

Foursomes Men
 Foursomes Net, Foursomes Stroke GA Blue Men

Showing 2 Players (2 Not Returned) Total Players: 2

Card no:	Name/Mem. No:	Competition:
19	LAVERCOMBE+MACIC, 0.0	Foursomes GA Blue Men
10	LAVERCOMBE+MACIC, 0.0	Foursomes GA Blue Men

Buttons: Add to Competition, Remove from Competition, Delete cards

Select the duplicate **Card No's** to be deleted and select **Delete cards**, **Confirm** and then **Close**.

Delete scorecards

Are you sure you want to delete these score cards?

Card No	Mem No	Club/Country	Name	Handicap	Competition	Course/Marker	Status
19			LAVERCOMBE+MACIC	0.0	Foursomes	GA Blue Men	Printed

Buttons: Confirm, Close

Message: You have removed '1' scorecard

Players can also be bulk added to competitions if not selected in the above process, filter and select as necessary as per above, then select **Add to Competition**

Scorecard Administration

Scorecard Administration

Date: Fri 5/08/2016

Single Stableford Men
 Stableford GA White Men

4BBB Stableford Men
 4BBB Stableford GA White Men

Showing 1 Player (1 Not Returned) Total Players: 15

Card no:	Name/Mem. No:	Competition:
6	JACK, BRANT 5.6	GA White Men

Buttons: Add to Competition, Remove from Competition, Delete cards

Select the competition/s to bulk register players into, then **Confirm** and **Close** once completed.

Add to competition

You have added 1 scorecard to the selected competitions.

- Single Stableford Men GA White Men
- 4BBB Stableford Men GA White Men

Are you sure you want to add these cards to the competitions'?

Card No	Mem No	Club/Country	Name	Handicap	Competition	Course/Marker	Status
6	03408	GC	JACK, BRANT	5.6	4BBB Stableford Single Stableford	GA White Men	Printed

Confirm **Close**

PPG Team Maintenance

If auto-teamed partners need to be adjusted after the pre-printing of cards has been completed they need to be dealt with in the competitions Dashboard in question.

Select **Competitions** and the team competition in question, then select --> **Player Registration** from the Players area of the Dashboard.

Players

6 players registered for this competition. [View Pre-Registrations](#)

Round	Entries	Outstanding Cards
1 (Fri 5/08/2016)	5	4

- [Player Registration](#)
- [Pre-Print Cards](#)
- [View Current Entries](#)
- [View Competition Fees](#)

Select **Unteam** from the # Teams: listing on the right to remove any invalid teaming's.

5 registered players, 2 unteamed

2 Teams:

Mem No	Name	Club/Country	GA Hdcp	Team Name
00354	HADDAD, RAYMOND	GC	15.6	Calf+DALRYMPLE (Edit) Unteam
01068	INTONATO, TONY	GC	8.7	JACK+KARALUS (Edit) Unteam

Then **Team** and **Select** to re-team valid players from the unteamed area, hold Ctrl on the keyboard + **Select** + **Select** to produce a swinger group where necessary.

5 registered players, none unteamed

3 Teams:

Mem No	Name	Club/Country	GA Hdcp	Team Name
				Calf+DALRYMPLE (Edit) Unteam
				INTONATO+KARALUS (Edit) Unteam
				INTONATO+HADDAD (Edit) Unteam