

PG7 Golf - How to transfer a members handicap

Summary

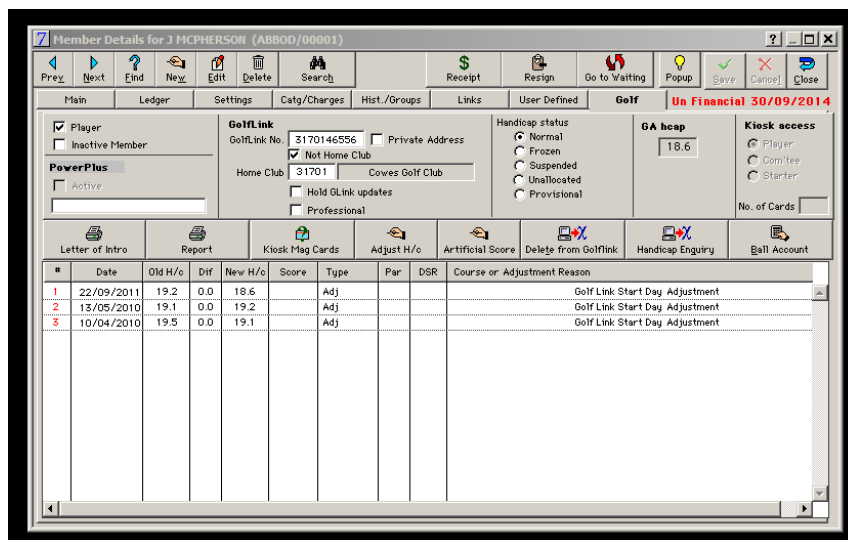
These are the procedures to follow when transferring a Member's handicap to your Club from another Club.

It is important to understand that you can only transfer handicaps to your Club, if a member wants to transfer to another Home Club then that needs to be done by the new Home Club. When they do this then you can then update your records to a Not Home Club handicap.

Steps Required

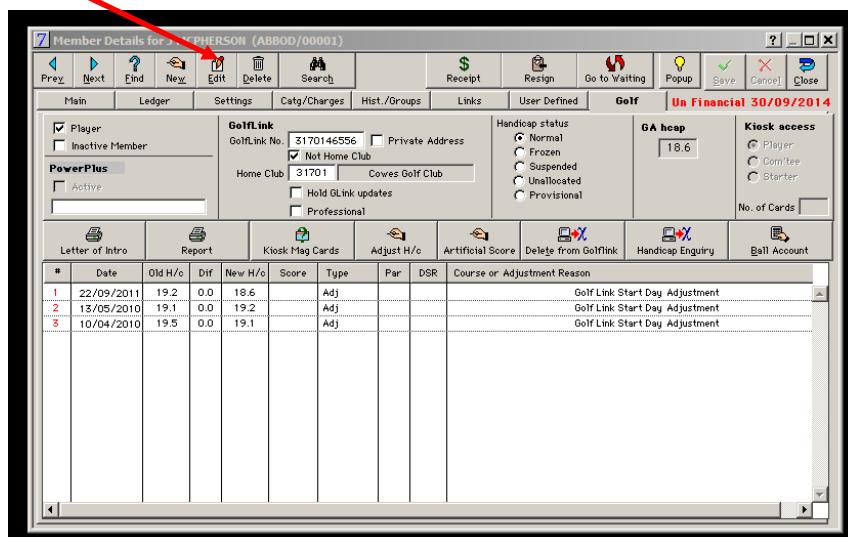
1. The member needs to have been uploaded as a Not Home Club member to Golf Link. If you need confirm this then call Golf Link on 1300 650 750 and check they have the member listed with your Club as an Away or Not Home Club handicap.

The picture below shows you how a member's golf tab is presented when they are a Not Home Club member.

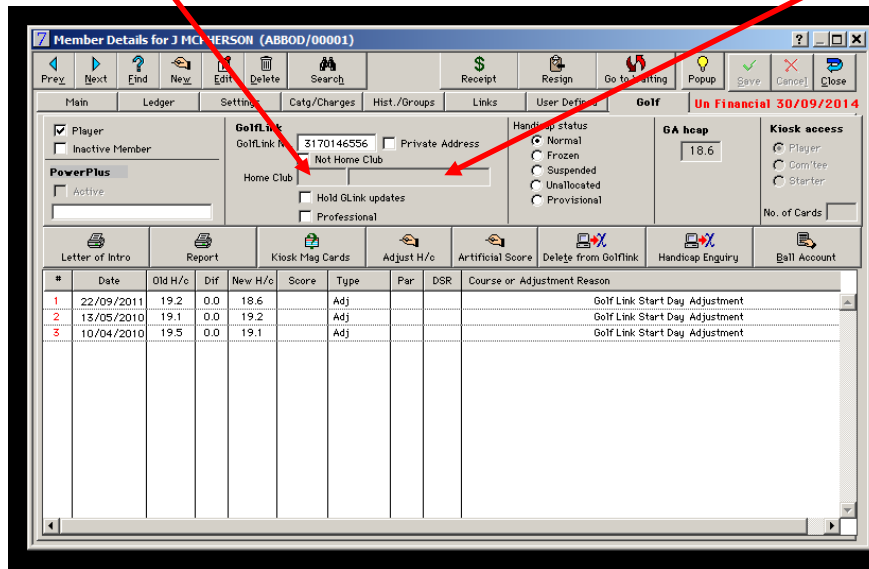


#	Date	Old H/o	Dif	New H/o	Score	Type	Par	DSR	Course or Adjustment Reason
1	22/09/2011	19.2	0.0	19.6		Adj			Golf Link Start Day Adjustment
2	13/05/2010	19.1	0.0	19.2		Adj			Golf Link Start Day Adjustment
3	10/04/2010	19.5	0.0	19.1		Adj			Golf Link Start Day Adjustment

2. Hit edit



3. Delete the 5 Digit Home Club code, then hit tab and delete the name of the Home Club



Member Details for J MCPHERSON (ABBOD/00001)

Player Inactive Member

PowerPlus Active

Golf Link No. 3170146556 Private Address

Home Club

Not Home Club

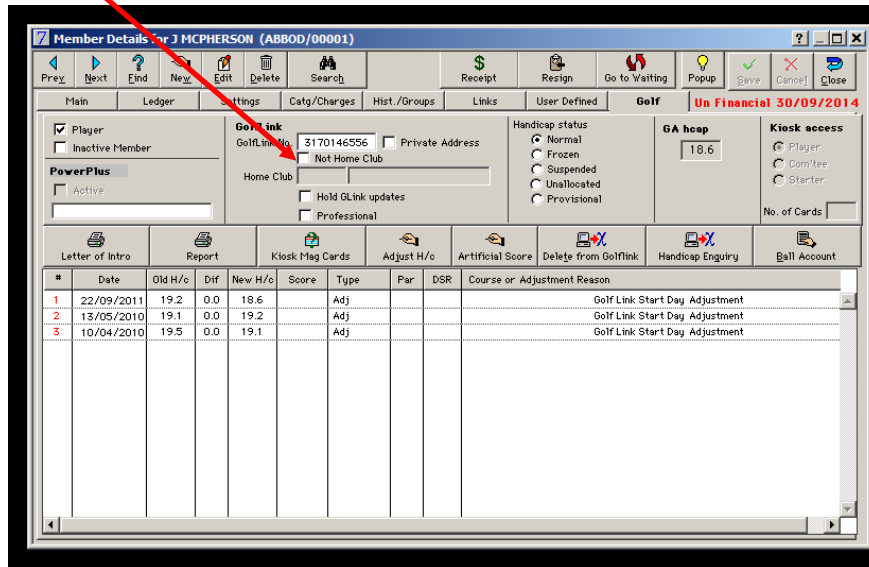
Handicap status: Normal, Frozen, Suspended, Unallocated, Provisional

GA heap: 18.6

Kiosk access: Player, Comp/tee, Starter

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4. Untick Not Home Club



Member Details for J MCPHERSON (ABBOD/00001)

Player Inactive Member

PowerPlus Active

Golf Link No. 3170146556 Private Address

Home Club

Not Home Club

Handicap status: Normal, Frozen, Suspended, Unallocated, Provisional

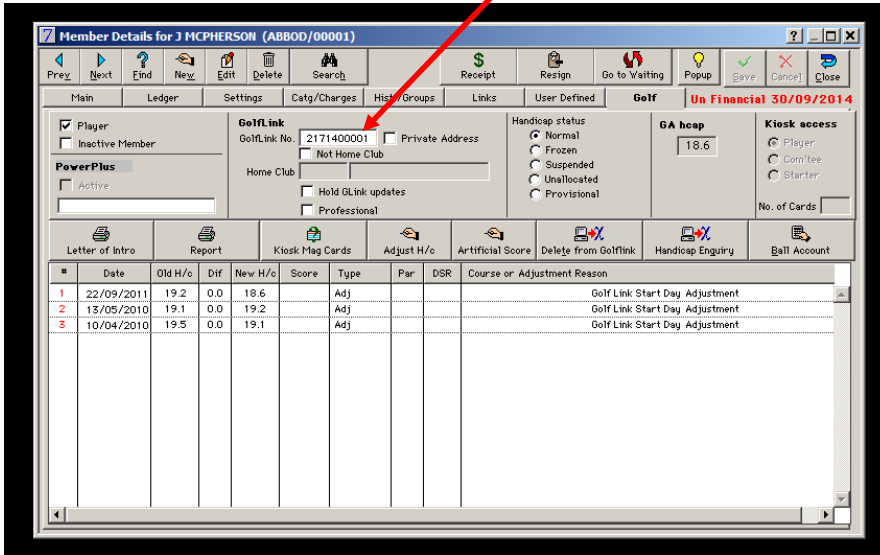
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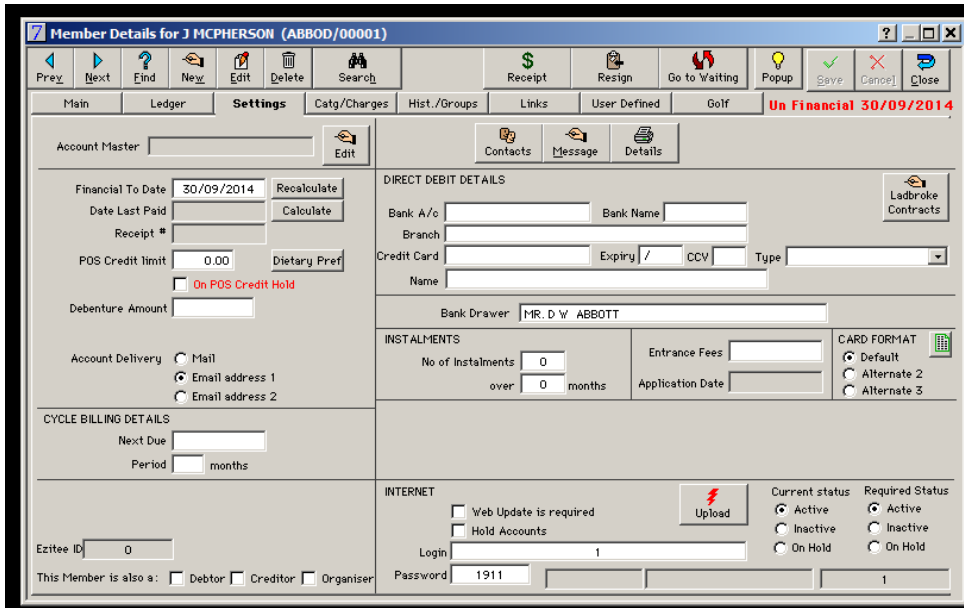
5. Hit save – DO NOT REMOVE THE OLD GOLF LINK NUMBER.
6. Exit the member's details screen and you will be prompted to upload to Golf Link. Say yes to this prompt.
7. The system will now upload the member to Golf Link and you will receive a message from Golf Link that the member has a New Golf Link number.

8. Run a Start Day by going to Golf \ Golf Link Functions \ Start Day
9. On completion of the Start Day re-open the member's details and check that they now have a Golf Link number for your Club.



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10. If you use a Micropower website then go to the members settings tab and upload



Settings

Financial To Date: 30/09/2014
Date Last Paid: []
Receipt #: []
POS Credit limit: 0.00
Debtore Amount: []
Account Delivery: Mail, Email address 1, Email address 2
CYCLE BILLING DETAILS: Next Due: [], Period: [] months
Eztee ID: 0
This Member is also a: Debtor, Creditor, Organiser

DIRECT DEBIT DETAILS

Bank A/c: [], Bank Name: [], Branch: [], Credit Card: [], Expiry: [], CCV: [], Type: []
Name: []
Bank Drawer: MR. D W ABBOTT

INSTALMENTS

No of instalments: 0 over 0 months
Entrance Fees: [], Application Date: []

INTERNET

Web Update is required, Hold Accounts
Login: [], Password: 1911
Current status: Active, Inactive, On Hold
Required Status: Active, Inactive, On Hold